



Creative International Minds Nursery



helping *little minds* grow
through *creativity* and *imagination*.

TRANSPORTATION POLICY



Safe journeys,
happy minds.

Ensuring safe and reliable
transportation to and from
our nursery is a priority.



CARE



CREATIVITY



GLOBAL MINDS



GROWTH



Safety first,
care always,
every journey
matters.



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Transportation & Collection Policy

1. Purpose

Creative International Minds Nursery is committed to maintaining safe arrival and collection procedures for all children.

This policy outlines responsibilities relating to third-party transportation arrangements, authorized collectors, arrival and collection procedures, and sign-in and sign-out requirements.

The nursery does not provide transportation services.

2. Third-Party Transportation

Creative International Minds Nursery does not provide, arrange, supervise, manage, endorse, or assume responsibility for transportation services provided by parents, guardians, drivers, nannies, domestic staff, transportation companies, or other third parties.

Any transportation arrangements made by families are the sole responsibility of the parent or legal guardian.

The nursery accepts no responsibility for transportation arrangements before arrival at the nursery or after collection from the nursery.

3. Driver, Nanny & Authorized Collector Responsibilities

Parents are responsible for ensuring that any individual collecting or delivering a child has been authorized by the parent or legal guardian.

Authorized collectors may include:

- Parents.
- Legal guardians.
- Nannies.
- Drivers.
- Grandparents.
- Other approved individuals.

The nursery reserves the right to request identification and may refuse release of a child where authorization cannot be verified.

Parents are responsible for ensuring that authorized collectors understand and comply with nursery procedures.

4. Arrival Procedures

Children must be handed over directly to a member of nursery staff upon arrival.

Children should not be left unattended at the nursery entrance, parking area, gate, or surrounding areas.

Responsibility for the child remains with the parent, guardian, driver, nanny, or authorized collector until the child has been formally received by nursery staff.

5. Collection Procedures

Children will only be released to a parent, legal guardian, or authorized collector recorded with the nursery.

The nursery may request identification before releasing a child.

Where there is uncertainty regarding authorization, the nursery may delay release of the child until authorization has been confirmed.

Responsibility for the child transfers to the parent, guardian, or authorized collector once the child has been formally handed over by nursery staff.

6. Sign-In & Sign-Out Requirements

The nursery may require children to be signed in and signed out using designated nursery procedures, systems, registers, applications, or records.

Parents and authorized collectors are responsible for ensuring that sign-in and sign-out procedures are completed accurately where required.

Nursery records relating to attendance, arrival, and collection shall be considered the official record of attendance.

7. Child Passenger Safety

Parents and authorized collectors are responsible for ensuring that children travel in vehicles safely and in accordance with applicable laws and regulations of the Sultanate of Oman.

The nursery strongly encourages the use of age-appropriate child restraint systems, car seats, booster seats, and other safety measures appropriate to the child's age, size, and developmental stage.

Responsibility for vehicle safety and transportation compliance remains solely with the parent, legal guardian, driver, or transportation provider.

8. Policy Review

Creative International Minds Nursery reserves the right to amend this policy from time to time in accordance with operational requirements, legal obligations, regulatory requirements, and best practice recommendations.

The most current version of this policy shall supersede all previous versions.